

The Itinera Institute is an independent and non-partisan think-tank and do-tank that identifies and promotes roads for policy reform towards sustained economic growth and social protection, for Belgium and its regions. The institute seeks to strengthen its team with the following function:

PUBLIC RELATIONS & PROJECT DEVELOPMENT (M/F)

JOB DESCRIPTION

- Developing and maintaining external relations with the partners of the institute, including all political parties, all professional organizations, international think-tanks, etc.
- Developing and maintaining networks of ad-hoc visiting fellows for research projects.
- Developing and realizing opportunities for research projects, events, and collaboration with external partners.
- Developing initiatives for major annual events.
- Coordinating steering committees for various Itinera research projects.
- Developing opportunities for do-tank activities related to Itinera research.

PROFILE

- University education.
- Understanding of the political and institutional landscape in Belgium.
- General interest in societal and economic issues.
- Communication skills and project management skills.
- Good knowledge of Dutch, French, and English.
- Fluent writing skills.
- Good knowledge of MS Office.
- Availability can be discussed but should at least be half-time.

WE OFFER

Good working conditions and income in a dynamic, flexible, and stimulating working environment.

MORE INFORMATION: Marc De Vos marc.devos@itinerainstitute.org

APPLICATIONS: (CV and cover letter) to be sent to Miriam Morrens (miriam.morrens@itinerainstitute.org).